

Teacher Resources

Designing Team Options and things to keep in mind. Use these prompts to help support teams.

Food 1. How many people will you plan for? 2. Allergies? 3. Where and how will you set up food? 4. How will you get these items? Each class member brings something? Donations? etc.	Sending letters to businesses 1. Which businesses will receive letters? 2. What do you want to ask them? 3. How will you deliver your letters?	Advertisement posters or commercial to be shared in the community 1. How will you reach a wider audience? 2. Inclusive activity-inviting people of different cultures, ages, vulnerable groups, faiths, etc. to event.
Timeline of event 1. How will we present our poems? Stations or formal poetry reading? Another way?	Decorations 1. How will you get these items? Each class member brings something? Donations? 3. Where should the decorations be put up? (Sketch a map of plan.)	Game or activity for event to include all members of the community to participate. (Will need to coordinate with Timeline team and Advertisement team.)