

## 11.12.b Student Resource: Community Engagement Work Tuning Protocol

Structure (Timing)	Presenter	Participants
Presenter shares (three minutes)	<ul style="list-style-type: none"><li>• Gives an overview of his or her work, project, or idea.</li><li>• Shares some thinking about key design principles, such as why a project has been structured in a certain way.</li><li>• Shares how their work lives into the deep hope.</li><li>• Poses a question to the group for help, saying what they need feedback on.</li></ul>	<ul style="list-style-type: none"><li>• Listens silently, taking notes as is helpful.</li></ul>
Clarifying questions (one minute)	<ul style="list-style-type: none"><li>• Responds to clarifying questions from the participants.</li></ul>	<ul style="list-style-type: none"><li>• Ask clarifying questions of the presenter.</li></ul>
Discussion (2two minutes)	<ul style="list-style-type: none"><li>• Full discussion with presenter and participants. Refer back to help or feedback needed.</li></ul>	<ul style="list-style-type: none"><li>• Full discussion with presenter and participants. It is often helpful to begin with what went well (warm feedback) before offering cool feedback to further improve the work.</li></ul>

Warm/Cool Feedback Prompts:

Warm: -I liked when you... -It made me think when you said...

Cool: -I wonder if...I had trouble hearing you when...

All feedback should be kind, specific, and helpful.